

# IDAHO VETERINARY APPLICANT CHECKLIST

(Applications for Idaho licensure only must be received by the first day of January or June.)

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## All Idaho Exam Applicants:

- ☐ Completed Idaho application form signed and notarized. (Notary seal must be stamped partially on the photograph.)
- ☐ Application Fee for Idaho licensure. (Includes 1st year's license) Check payable to Idaho Board of Veterinary Medicine - \$275
- ☐ Copy of birth certificate or current passport.
- ☐ 1 Affidavits of moral character from two (2) veterinarians currently  
☐ 2 licensed in any state.
- ☐ Certified copy of veterinary school diploma or official transcript.

## Choose one:

- ☐ NBE and CCT scores sent directly from American Association of Veterinary State Boards' Veterinary Information Verifying Agency. (No time limit on date taken; passing score as determined by NBEC-AAVSB or 1.5 standard deviation below the mean score for the exam.)  
**OR**
- ☐ NBE score sent directly from American Association of Veterinary State Boards' Veterinary Information Verifying Agency **and** verification of seven years of continuous, active practice with no disciplinary action in the same state where the applicant is currently licensed. Verification to be provided by the licensing board or from American Association of Veterinary State Boards' VIVA service.  
**OR**
- ☐ NAVLE score sent directly from American Association of Veterinary State Boards' Veterinary Information Verifying Agency. (No time limit on date taken; passing score as determined by NBEC-AAVSB or 1.5 standard deviation below the mean score for the exam.)

## Additional Requirements:

- ☐ Completed Fingerprint card for Criminal History Check. Take enclosed card to a local law enforcement agency for fingerprinting, and use the enclosed envelope to return completed card to Board office.
- ☐ Pay \$29.25 processing fee to Idaho Board of Veterinary Medicine
- ☐ State of Idaho Jurisprudence Exam. (Passing score of 90% or better)
- ☐ Verification of license in good standing from every state in which applicant holds or has held a license. (Verification provided by the individual licensing boards.)

☐ (Office Use Only)  
Employment verification

☐ If the name shown on your supporting documents is different from that shown on your application, please provide a copy of a marriage license, divorce decree, affidavit, or court order.

☐ **Applicants in Senior Year:**  
\_\_\_\_\_  
Certificate of expected graduation or letter verifying completion of the requirements necessary to earn a DVM or VMD degree. Certified copy of diploma when issued or copy of official transcript.

☐ **Temporary Permit Applicants:**  
\_\_\_\_\_  
Temporary Permit Fee \$150

☐ **Choose one:**  
Notarized 12-month Verification of Active Practice Form  
**OR**  
☐ Notarized verification of supervision form

Contact for questions, or to request an application packet:

Karen Ewing or Carol Youtz, Idaho Board of Veterinary Medicine, PO Box 7249, Boise, ID 83707

Physical address: 2270 Old Penitentiary Road, Boise, ID 83712

Phone: (208) 332-8588 or email: [bovminfo@agri.idaho.gov](mailto:bovminfo@agri.idaho.gov)

**Foreign graduates:** Please contact the Board office for information. Idaho accepts both the AVMA's ECFVG program and the AAVSB's PAVE program.